

# **Methods to Establish the Center of Institutional Research and Development of Asia University, Taiwan**

Enacted of the 3<sup>rd</sup> school synod in 2014 on April 22, 2015

Approved of the 6<sup>th</sup> times of 5<sup>th</sup> board meeting on April 23, 2015

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1. To provide central information and analysis support service for the institutional planning and management decision and assist the university to realize the mission of developing and leading the domestic higher education, the university establishes the Center of Institutional Research and Development of Asia University, Taiwan(hereinafter referred to as “the center”)
2. The center establishes two divisions: development division and general affair division.
  - (1) CIRI development division :

Analyze and explain the institutional information with scientific methods, assist the supervisors to decide of different levels of the university to generally view the institutional conditions and development trends of higher education home and abroad and inspect the positioning of the university and the development strategy to develop the intelligent decision model.
  - (2) CIRI general affair division:

Archive multivariate data and information of institution, provide the direction of development policy for different layers of the university through the analysis results of institutional research, dynamically plan the medium and long term development project and enhance the development strategy to form intelligent decision system.
3. The center sets director to manage related affairs of center and a deputy director to assist the director to handle the affairs of the center. The president shall hire the teachers or staff who are at least the Associate Professor Rank Technical Expert to serve in these positions. The center sets a group leader in one group and they shall be teachers or researchers who are at least Assistant Professor or staff hired by the president. Every group can set several researchers and administrative staff based on actual demands.
4. The center shall propose the biennial performance report of the university as the basis for making medium and long term development project and the reference for making university development strategy.
5. The unaccomplished matters in the outline shall be handled by related decrees and

regulations.

6. The outline shall be implemented or revised with the approval of executive council and the authorization of the board of directors.